

**The Alan Mason Chesney Medical Archives**  
The Johns Hopkins Medical Institutions  
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**Application for Permission to use Still Photos/Photographic Reproductions**

Permission requests must be submitted on this application form. No other permission or licensing forms will be accepted nor may the wording of this form be altered in any way. No licenses will be granted without signed Agreement with Respect to Rights, Regulations, and Procedures.

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Affiliation:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_

**Tel:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

If you are acting on behalf of your employer or another third party, please indicate his or her name and title:

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Specify the materials for which you seek license to use (Attach a separate list if necessary):**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**Description of work in which materials will be used:**

Author/creator: \_\_\_\_\_

Title or description of project: \_\_\_\_\_

Editor, producer, or sponsor: \_\_\_\_\_

Place and date of production or project: \_\_\_\_\_

**Economic Classification of Project:**

- For-profit (the materials will, in some way, be used as part of a commercial enterprise)\*
- Not-for-profit (the materials **will not**, in any way, be used as part of a commercial enterprise)

**Check the format(s) in which you intend to use the materials:**

- Television                       Film                                       Exhibition
- Book                                       Journal                                       Newspaper
- World Wide Web                       Electronic Media                      Specify: \_\_\_\_\_
- Other \_\_\_\_\_

**Summarize plan for use and/or distribution:** \_\_\_\_\_

**Specify the usage rights you seek for these materials (see Schedule of Fees):** \_\_\_\_\_

**State any additional conditions that you would like to have considered in this application:** \_\_\_\_\_

\* E.g. paid subscriptions, entry fees, etc.

## Terms of Agreement

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Permission will not be granted nor reproductions released until full payment and signed Agreement with Respect to Rights, Regulations, and Procedures have been received. Fees are determined in good faith according to the information you provide.

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This Agreement constitutes the final written expression of the terms of agreement between you and the Archives relating to the subject matter contained herein and is the complete and exclusive statement of those terms. This Agreement supersedes all prior agreements with respect to such subject matter. No provision in any purchase order or purchase order confirmation, whether entered into prior to, concurrently with or after the execution and delivery of this Agreement, shall be effective to the extent that such provision is inconsistent with any provision of this Agreement.

All claims and controversies arising under this agreement shall be resolved pursuant to existing Maryland laws and the policies and procedures of The Johns Hopkins University, The Johns Hopkins Hospital, Johns Hopkins Medicine, and The Alan Mason Chesney Medical Archives.

I have provided complete and accurate information on this form and accept full responsibility for upholding the terms of agreement as stated, both personally and on behalf of the organization or third party that I represent. In all instances, I agree to defend, indemnify, save, and hold harmless The Johns Hopkins University, The Johns Hopkins Hospital, The Alan Mason Chesney Medical Archives and their employees and designates from any and all costs, expense, damage, and liability arising from any claim whatsoever which may be presented by anyone for loss or damage or other relief occasioned or caused by the release of the reproductions listed on this form and their use in any manner, including their inspection, publication, reproduction, duplication, or printing by anyone for any purpose whatsoever.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Please type or print name

## Schedule of Permission Fees per Item Used

<b>Book, E-book, CD-Rom, DVD, CD</b> <i>Subsequent editions - 50% of applicable fee</i>	<b>Print Run</b> <b>2,500 or fewer</b>	<b>Print Run</b> <b>2,501-10,000</b>	<b>Print Run</b> <b>10,001 +</b>
North America - English Language	\$80.00	\$130.00	\$210.00
World Rights - One Language	\$100.00	\$170.00	\$260.00
World Rights - Multi-Language	\$120.00	\$200.00	\$300.00
Jacket/Cover	\$160.00	\$270.00	\$370.00
<b>Magazine, Journal, Newspaper</b> <i>Distribution rights include online use *</i>	<b>Circulation</b> <b>1,000-5,000</b>	<b>Circulation</b> <b>5,001-99,999</b>	<b>Circulation</b> <b>100,000+</b>
North America - English Language	\$150.00	\$300.00	\$450.00
World Rights - One Language	\$225.00	\$375.00	\$480.00
World Rights - Multi-Language	\$255.00	\$430.00	\$500.00
Cover	\$300.00	\$450.00	\$530.00
<b>Website/Internet *</b>	<b>Website, Open Database</b> \$75.00	<b>Subscription Database</b> \$100.00	
<b>Exhibition</b>	<b>Temporary</b> \$100.00	<b>Permanent Exhibit</b> \$200.00	<b>Traveling Exhibit</b> \$150.00
<b>Presentations (Powerpoint, etc.)</b>	<b>One Time Use</b> \$30.00	<b>Multiple Uses</b> \$50.00	
<b>Promotional Materials (Brochures, Catalogues, Posters, etc)</b>	<b>2000 or fewer</b> \$80.00	<b>2001+</b> 130.00	
<b>Commercial Use: Motion Picture &amp; Theatrical Productions, Radio &amp; Television Broadcast</b>	<b>Per Image</b>	<b>Per Image, with DVD*</b>	<b>Per Image, with all media **</b>
North America	\$180.00	\$280.00	\$380.00
Worldwide	\$230.00	\$330.00	\$430.00
<b>Festival Run (less than 30 showings total)</b>	<b>Per Image</b>		
North America	\$75.00		
Worldwide	\$100.00		

\* Licensed materials must be protected from download

\*\* "all media" includes home video/DVD, internet, CD, CD-Rom, and promotional materials

Minimum fee is \$30 per image

Fees include one high resolution digital copy of each image to be published. In cases where licensing and permission fees are waived, digital image fees will be charged for producing a high resolution digital image of the material to be published

50% discount available for non-profit use: publishing or broadcasting and distribution at no charge to public television, schools, etc.; if DVDs, books, journals, etc. are offered for sale to the public or via subscription, commercial rates apply

Licensing and permission fees waived for students, Johns Hopkins faculty, and Johns Hopkins internal publications

**Terms are generally for the lifetime of the work/edition unless otherwise stated or agreed upon**

## Statement of Permissions

*The following is to be completed by the staff of the Alan Mason Chesney Medical Archives.*

**Date completed and signed form received:** \_\_\_\_\_

- Permission is granted** to use only those materials from the Alan Mason Chesney Medical Archives that are listed in this application in accordance to the terms of the above agreement and the following conditions or exceptions.

Permission granted for the following uses and durations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Payment \_\_\_\_\_ Date of Payment \_\_\_\_\_

Mode of Payment \_\_\_\_\_

\_\_\_\_\_  
**Signature of Approval**

\_\_\_\_\_  
**Date**

- Permission is denied** for the request stated in this application.

Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**